**SECTION A: Vendor / Suppliers / Contractors / Customer / others**

**Name :**

**Company & Position :**

**Contact Number :**

**Please mark the applicable permit**

Permit to Works

Permit to Access

**Please mark the applicable type of Work / Activity**

Visit only

Spare parts access

Equipment delivery

Intra/Inter rack cabling

Equipment installation

Other

**If Other, please specify / elaborate your activities:**

**Please mark the applicable working / activity zone(s)**

Data Hall A\*

Spare / Tools Room\*

Data Hall B\*

Technician Workspace\*

Data Hall C\*

Front of House

**In case of equipment installation, please mark type of equipment:**

Rack ID\*:\_\_\_\_\_\_\_

Power consumption:\_\_\_\_\_\_\_

\* if more than 1 Rack, please attach the separate document with list of all racks and power consumption

Passive equipment

Active equipment

**Please elaborate your choice**

\* Access to the area and/or rack requires valid colocation agreement and service order signed

|  |  |  |
| --- | --- | --- |
|  |  | **Signature:** |
| **irix Person In Charge** |  |  |
| **Start – End, Date, and Time** |  |  |
| **Contact Number** |  |  |

**SECTION B: Details of personnel accessing the facilities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Name** | **Vehicle No** | **IC/Passport No** | **Contact No** | **Others** |
| 1 |  |  |  |  | Person in charge |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |

*Access is only limited to 10 persons per phase || max10*

**SECTION C: Declaration for terms and conditions**

**Requestor Declarations**

*I / We understand and accept all the terms and conditions the work prescribed is to be carried out and safety precautions that are necessary to complete the work safely as outlined in the appropriate method statement and risk assessments. If conditions are such that the method statement and risk assessments become invalid, it is my responsibility to stop work immediately and notify the person who authorized this permit to work. The disposal of any residues of the hazardous material used will be in accordance with the Environmental Quality Act. The person who undertakes this work also liable to comply to all the Statutory Requirement imposed by the authorities. We will check and clean up the work area related. irix reserves the right to recall us if the work is unsatisfactory or still not tidy up.*

**Declared By**



**Name :**

**Date :**

**SECTION D: Access Grant by irix Management**

**Verified By**



**Name :**

**Date :**

**Position :**

**Approved By**



**Name :**

**Date :**

**Position :**